Philadelphia International Institute
1353 Christian Street
Philadelphia PA 19147

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Summer Work/Travel program 2012
Employment Agreement

(Please fill out clearly in CAPS LOCK)

We are pleased to make the following job offer
to _____ (Name of Employee - SWT participant)
under the conditions below:

DESCRIPTION OF EMPLOYMENT OFFER:
- **Employer Company Name:** _____
- **Full Address:** _____
- **Human Resources Manager:** _____
- **Telephone:** _____ **E-mail:**
- **Host Site Assigned:** _____
- **Job dates: Starting:** _____ **Ending:** _____
- **Expected Arrival date to city of employment:**
- **$/hr. minimum amount per hour:**
- **Average hours per week:**
- **Position Title and expected tasks**: _____
_____
- **Shifts**: _____
- **Overtime opportunities:** _____ (Yes/No)
- **English level required to retain position:** _____
- **Lodging conditions** (if any): _____
- **Transportation:** The participant (Employee) is responsible for covering any transportation expenses to the above assigned job location from home country and during staying in the United States.

- **J-1 visa sponsorship**: The Employer and the participant (Employee) understand that **Philadelphia International Institute** (PII) sponsors the participant to work at the site specified in DS-2019. Change of the site can only be made upon agreement with PII.

EMPLOYMENT OFFER:
_____ _____(Name of Employer) offers this position to
_____ (Name of Employee - SWT participant) under the above conditions.

Human Resources Manager: _____ **Date:** _____

Human Resources Manager's signature: _____

SUMMER WORK & TRAVEL PARTICIPANT'S STATEMENT OF ACCEPTANCE:
I have read thoroughly this contract and accept the position with all the conditions offered herein. I agree to work through the last day of work stated above. I agree not to work beyond the ending program date in DS-2019. I understand that I could be transferred to another position during my employment. I understand that either the Employer or I can terminate the Employment Agreement at any time with prior notice and for any reasons not prohibited by law (customary practice: two weeks advance notice by the employee).

Participant name in block letters: _____ **Date:** _____

Participant's signature: _____