

WINTER WORK & TRAVEL 2009 - 2010  
JOB OFFER FORM

( PARTICIPANTS NAME )

**COMPANY INFORMATION:**

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Supervisor/Manager Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Website: \_\_\_\_\_

**JOB INFORMATION:**

Dates of Employment: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Brief Description: \_\_\_\_\_  
Starting wage: \_\_\_\_\_  
Average hours per week: \_\_\_\_\_ Overtime: YES  NO   
Frequency of pay: Every week  Every two weeks  Other \_\_\_\_\_  
Is employee housing available: YES  NO  Cost of housing: \_\_\_\_\_  
Other details on housing: \_\_\_\_\_

**Note to Employer:**

By completing and signing this form you are agreeing to hire the above international student on a temporary basis for the duration of time indicated above. The above-named student is participating in the ICES Summer Work and Travel Program. All information provided must be complete and accurate, providing false information is a violation of the Department of State Exchange Visitor Program regulations.

\_\_\_\_\_  
Employer Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Participant agreement to terms of employment:**

I accept to the above job offer and the terms of employment. I understand that the conditions of my of my employment may change based on the needs of my employer and any other unavoidable circumstances.

\_\_\_\_\_  
Employer Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date