



**Spirit Cultural Exchange  
Jobs America Program  
Self-Placement Job Offer**

**Participant Information**

Last Name		First Name		Sending Office	
Job Title		Approx Hours per Week			
Job Description		Starting Pay Rate		Overtime Rate & Terms	
Supervisor's Name		Title			
Phone number ( )		Email			

**Program Dates (Please indicate your selection)**

**Spring:**  **March 11, 2008**  
 2 months (5/10/2008)  
 3 months (6/10/2008)  
 4 months (7/10/2008)

**Summer:**  **May 15, 2008**       **June 3, 2008**       **June 17, 2008**       **July 1, 2008**       **July 22, 2008**  
 2 months (7/14/2008)     2 months (8/2/2008)     2 months (8/16/2008)     2 months (8/31/2008)     2 months (9/21/2008)  
 3 months (8/14/2008)     3 months (9/2/2008)     3 months (9/16/2008)     3 months (9/30/2008)     3 months (10/21/2008)  
 4 months (9/14/2008)     4 months (10/2/2008)     4 months (10/16/2008)     4months (10/31/2008)     4months (11/21/2008)

**Winter:**  **Nov. 20, 2008**       **Dec. 1, 2008**       **Dec. 15, 2008**  
 2 months (1/19/2009)     2 months (1/31/2009)     2 months (2/14/2009)  
 3 months (2/19/2009)     3 months (2/28/2009)     3 months (3/14/2009)  
 4 months (3/19/2009)     4 months (3/31/2009)     4 months (4/14/2009)

**Employer Information**

Company Name		Type of Company			
Contact Name		Title			
Phone Number ( )		Fax Number: ( )			
E-mail		Website			
Street Address		City	State	Zip code	
Mailing Address		City	State	Zip code	

**Housing Information**

If housing is not available through the employer, please list where students can find affordable housing in the area (e.g. newspapers, etc)

If housing is available, please complete the following information:	Type of Housing (please be as detailed as possible)
Is a housing deposit required before or upon arrival? Yes <input type="checkbox"/> No <input type="checkbox"/> Deposit Terms	Monthly Cost of Housing

**Signatures of Agreement**

I certify that the above information is accurate and that the wages and compensation offered to the participant are equal to that offered to American counterparts in the same position. I further agree to hold Spirit Cultural Exchange harmless in matters relating to this participant's employment. *You will be contacted by a Spirit representative to confirm this information.*

**Signature of Employer** \_\_\_\_\_ **Date** \_\_\_\_\_

I have read, understand and accept the employment and housing terms listed above. If housing is not provided, I will identify my own before or upon arrival. I understand that I did not compensate Spirit Cultural Exchange for job or housing placement and that Spirit Cultural Exchange did not arrange the job and/or housing outlined in the above agreement. I understand that I am responsible for contacting Spirit Cultural Exchange if I need any assistance after arrival in the USA or if I leave the above position for any reason. I understand that failure to keep Spirit informed of my employment and housing location at all times will result in visa termination.

**Signature of Participant** \_\_\_\_\_ **Date** \_\_\_\_\_