

# WORK AND TRAVEL 2007 JOB OFFER

**Temporary Offer of Employment:** (to be completed by employer)

Participant name: \_\_\_\_\_

Company name: \_\_\_\_\_

Tax ID# (EIN): \_\_\_\_\_

Company address: \_\_\_\_\_

Supervisor/Manager: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Dates of employment**

First day of work: \_\_\_\_\_ Last day of work: \_\_\_\_\_

Position title: \_\_\_\_\_

Brief job description: \_\_\_\_\_

Starting wage: \_\_\_\_\_ Guaranteed hours per week: \_\_\_\_\_ Overtime?  Yes  No

Frequency of pay:  Every two weeks  Every week  Other If other specify: \_\_\_\_\_

Is employee housing available?  Yes  No Cost of Housing (if applicable): \_\_\_\_\_

Type:  Apartment  Dorm  Other If other specify: \_\_\_\_\_ Deposit amount: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

**Note to Employer:** By completing this form you are agreeing to hire the above international student on a temporary basis. The above student is participating on a 4 month, J1 work/travel program. All information provided must be complete and accurate, providing false information is a violation of the United States Information Agency (USIA) regulations.

\_\_\_\_\_  
Employer Name Signature Date

**Participant Agreement to terms of Employment:**

I accept to the above job offer and the terms of employment. I understand the conditions of my employment may change based on the needs of my employer and any other unavoidable circumstances.

\_\_\_\_\_  
Participant Name Signature Date